

Amaroo School P&C Association

Meeting Minutes

Monday 20th November 2023

Amaroo School, Katherine Street, Amaroo

Open: 7:10pm **Closed:** 8:30pm



Meeting Minutes

1. Procedural/Administrative

- **Business arising from previous meeting:**

- Canteen upgrade discussion follow up – Currently with Architect.
- Jumper Sleeve printing – Delivered. Closed.
- Signup Genius – working well. Agree to sign up for 1 year.
- Constitution – has been published on web site – Close.
- WIFI access for canteen – Closed – following up separately regarding additional eftpos.

2. Presidents Report

- Proposed Draft Plan for 2024
- Plan proposed to focus on playground upgrade as primary outcome.
 - o Tegan identified landscape options. Option to have a high-level plan developed for \$6K. More detailed plan up to \$25K.
 - o School advised they are seeking a grant to uplift entire outdoor playground area. Proposed pause planning until that is determined. Expected to know Term 2 2024.
- Considered other options for fundraising focus that is visible and realisable within 2024.
 - o Various options considered, Marbel Terrace, Decking around library, Mural upgrade, Library uplift.
 - o **Agreed** that Library uplift should be focus for next year's fundraising.
- Uniform Shop open prior to school re-start from 23/1/23-25/1/24 – pending staff availability.
- Car Raffle – pending investigation
- Gold Ticket – Canteen random prize
- Disco – Week 4 Term1 (brought forward from Week 5 as identified as long weekend)
 - o 2 sessions P-2 & 3-6
 - o BBQ
 - o Seeking DJ
- Mothers and Father's Day stall
- ACT Election BBQ and cake stall – Estimated Term 4 – **Agreed** this would be the fundraising activity for the year.
- Pre-school plates – organise term 2 for early term 3.
- Book week – Recommended Wed 21st August
- Signup Genius to be extended 1 year subscription – **Agreed.**

3. Financial Report

Treasurer presented financial report:

Amaroo School Parent and Citizens Association Incorp.

ABN: 74 778 047 477

Katherine Avenue, Amaroo ACT 2914

- Canteen Profit up 8% costs up 4%.
- As at 31 October 2023, the P&C's YTD profit was \$3,239, up 1% on 2022.
- Income:
 - Canteen sales income up 8% on 2022
 - P&C income, up 23%
 - Uniform shop, up 52% on 2022
- Expenses:
 - Canteen purchases and packaging, up 8% on 2022
 - Canteen wages, up 3% on 2022 and superannuation, up 8% on 2022
 - Uniform shop stock including hoodies and hats up 700% on 2022 – recoup at profit following sale of items.

Action School signpost showing amount P&C provided to school in 2023 – Treasurer.

4. **Preschool Subcommittee Report**

- Picture Plate orders pending delivery in next few weeks.
- Raffle cancelled as determined not aligned with current climate.
- Art show continuing.

5. **Canteen Report**

- Multicultural BBQ went well.
- Reviewing canteen prices ahead of next year. Some items increasing focusing on items where staff need to prepare food.
- Finalising training requirements that need to be completed before end of year.
- Pie warmer may need to be replaced. Verifying if can be repaired first.
- Food pictures pending art class. Canteen chair offered to take food pictures – **Agreed**.

Action: Chalk board updates not yet completed. Secondary Principal to follow up.

6. **Executive Principal's Report**

Principal's provided highlights of school report. Of particular note was:

- School next year will drop 2 classes. Overall stable student numbers
- Two grants requested, primary outdoor play area and for Coinda Terrace.
- Various maintenance projects scheduled for the next period.
- Primary playground sandpit to be upgraded. P&C suggested purchasing sandpit toys. **Agreed** to spend the \$2,420 remaining of allocated 10K on sandpit toys.
- School 3 priorities
 - Priority 1 – Primary Reading skills
 - Priority 2 – Primary Writing skills
 - Priority 3 – Safe, positive, restorative school culture.

7. **Other Business**

- Use of mobile phones in school – update
- Reviewed 2023 list of P&C activities

8. **Meeting Close – 8:30pm**

Next meeting – Term 1 2024 date to be determined.