



## Amaroo School Personal Mobile Learning Device and Digital Technologies Acceptable Usage Agreement

***Please work through this with your child and discuss the information below. We are here to partner with your child, and do not want to seem overly cautious or confronting however we strongly believe that teaching safe online behaviour is crucial for our young people.***

If you use the online services of the Directorate of Education, and any devices (either supplied by the student or the school) you must agree to the following rules:

1. I will follow all instructions from teachers when using my device.
2. I will not let anybody else use my device.
3. I will not let anybody else know my password.
4. I will not use 'proxies' or any other means to bypass security.
5. I know that I am responsible for anything that happens when my password is used.
6. I will tell my teacher immediately if I think someone is using my password.
7. I know that the school and the Directorate of Education may see and access anything I send or receive using email or online teaching and learning services whilst at school or anything else on the school network.
8. I will not use the school network or any device to be mean, rude, gossip or be unkind to other people.
9. I will not view anything inappropriate online (including, but not limited to, violent, explicit or offensive material)
10. I will not take photos/video of anyone without their permission.
11. I will not download music, games and videos from the school network unless directed to do so by a teacher.
12. If I use material in my work that I have found on the Internet, I will properly reference where it comes from.
13. I will not give out personal information, including names, addresses, photographs, and telephone numbers.
14. I will take care when using the school's ICT equipment and will not change the settings.
15. I will be personally responsible for my device and will look after it appropriately.
16. I will use appropriate language when using emails, journals, wikis, blogs, or any other forms of online communication.
17. It is **my responsibility** to ensure that my device is fully charged at the start of each day, and I will make sure I manage my battery life throughout the day.

***Please retain the information above for future reference. Fill out the slip below, and return to the classroom teacher.***

I understand that:

- I will be held responsible for my actions while using computers and my device and for any breaches caused by allowing any other person to use my device.
- The misuse of online services may result in the withdrawal of access to services and other consequences dictated in the school's policies; and
- I may be held legally liable for offences committed using online services.
- I agree to abide by the Acceptable Usage Agreement for school students.
- I understand that if I break any of the rules in the agreement; it may result in disciplinary action, determined by the principal.

Name of student: \_\_\_\_\_

Name of parent: \_\_\_\_\_

Signature of student: \_\_\_\_\_

Signature of parent: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_