



Amaroo School

Katherine Avenue
Amaroo ACT 2914
Phone: (02) 61421266



School Policy: Inspire @ Amaroo
Development: 2019
Renewal Date: 2021
Related Policies and Procedures: *Library Procedures Manual*

Statement of Purpose: The purpose of this policy is to articulate the procedures followed and criteria applied in the selection of Resources for Inspire @ Amaroo (Amaroo School Library)

Rationale

The primary purpose of Inspire @ Amaroo is to support teaching and learning at Amaroo School. Inspire @ Amaroo exists to provide resources to support the curriculum and recreational needs of students, staff and parents of the Amaroo School community. The role of the Teacher Librarian is to assist in the management of Inspire @ Amaroo and to support the development of Future Focused Learning and Information Literacy skills.

The aim is to provide a balanced collection which;

- supports the curriculum and recreational needs of a P-10 school
- reflects the local community, Australian heritage as well as information of a global nature
- supports the principle of inclusivity
- reflects Cultural Integrity
- includes a wide range of formats
- supports the integration of Digital literacy and ICT skills

Opening Hours: 8:15am-3:30pm Monday- Friday (during School Terms)

Inspire @ Amaroo is open for Primary Break 1 and Break 2, Secondary Break 2. During break times there is a timetable roster of teachers who have duty of care to all students.

Students may borrow and return books before and after school and during Break 2 in addition to their scheduled library time.

Sector	Borrowing	Resource Guide
Staff	May borrow from any section	Unlimited loans
Parents	May borrow from any section Inspire @ Amaroo also has a designated Parent resource section	Unlimited loans
Primary K-6	May borrow from Picture book, Easy Reads, Junior Fiction, Graphic novels and Non-Fiction sections. A library bag is recommended	As a guide, students may borrow up to 4 books. This may be extended upon negotiation with parents/carers, teacher or library staff.

	Students in <u>Year 6</u> may borrow from the Young Adult Fiction and Young Adult Graphic section Parent/carer permission is required for students in years K-5 to access Young Adult Fiction and Young Adult Graphic books	
Secondary 7-10	May borrow from all sections except for Teacher and Parent resources	As a guide, students may borrow up to 6 books in addition to their assigned faculty textbooks (eg. Mathematics textbook)

Collection Development Criteria:

Staff, parents and student resource suggestions are welcomed. Students may place ideas for resources in the suggestions box located in Inspire @ Amaroo.

The criterion for collection development is according to;

- relevance to the Australian Curriculum
- wide range of physical and digital resources to meet the needs of users
- appropriateness of level to intended users
- well presented – appropriate physical format and appearance of material
- cost, value and suitability for library use
- accuracy and currency of content
- organisation and accessibility of information, layout, index, table of contents, glossary, diagrams, text density, photos etc.
- access to external resources
- current research based professional resources for both staff and parents/carers

The collection will be developed on an ongoing basis to ensure users have access to new and relevant resources.

Resource selection tools

Organisation/Association	Website/Access
Australian School Library Association (ASLA)	https://asla.org.au/



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Australian Library and Information Association (ALIA)	https://www.alia.org.au/
Schools Catalogue Information Service (SCIS)	https://www.scisdata.com/
Children's Book Council of Australia (CBCA)	https://cbca.org.au/

Inspire @ Amaroo procedures manual G:\AMRS\Community Involvement\Library\Library Admin\Library Procedures